

ISLAMIC PRIMARY SCHOOL
NOTICE
Parents' Day

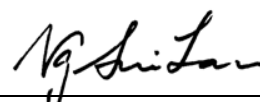
E/IC/SC/17/100
15th January, 2018

Dear Parents,

Parents' Day will be held on 2nd February, 2018(Friday). Parent's day provides parents, pupils and teachers a chance to communicate. First term academic reports will be issued on that day. There will be no classes and *pupils should either do revision at home or accompany parents to meet their class teacher according to times assigned below. Pupils should wear their school uniform.*

Class No.	Time of Appointment	See the '✓'
1-5	8:30-9:00	
6-10	9:00-9:30	
11-15	9:30-10:00	
16-21	10:00-10:30	
22-27	10:30-11:15	

Yours sincerely,



Ng Sui Lan
Headmistress

Remarks:

- (1) Pictures and samples of pupils' school work and projects will be displayed on the ground floor. **Education books stalls will be set up for parents to visit.** In addition, *the English room located on 5th floor(Rm.507) will be open for all parents to visit.*
- (2) To facilitate management and avoid over-crowding, please attend the appointment punctually. **Each meeting will be approximately 5 to 10 minutes.**
- (3) Academic reports must be signed by parents and returned to class teachers by 5th February, 2018. Academic reports will be issued on 5th February 2018 to those parents who have not attended Parents' Day.

Reply Slip
Parents' Day

(E/IC/SC/17/100)

Dear Headmistress,

- I **will** attend the Parents' Day held on *2nd February, 2018(Friday).*
- I **will not** attend the Parents' Day held on *2th February, 2018(Friday).* I would like to talk to the class teacher on _____(date) _____(time) at my mobile no._____.

Parent's signature: _____

Student's name: _____ Class: _____

Date: _____

* Please tick the appropriate box.