

**ISLAMIC PRIMARY SCHOOL**  
**NOTICE**  
**Application for Public Library Cards**

E/IC/SC/17/126  
7<sup>th</sup> March, 2018

Dear Parents,

To arouse students' reading interest and build up their reading habit, the school will help P.3 – 6 students apply for public library cards to borrow books at the public library.

If your child wants to apply for the card, you should hand in the following to the class teacher on or before March 23, 2018. **The ID in parts 4 and 5 should be the SAME as the person writing the Guarantee section in part 2.**

1. Completed application form.
2. Have the **Guarantee section** of the form signed by parent or guardian.
3. A photocopy of student Hong Kong Identity Card / Hong Kong Birth Certificates / Visa / Passport (*\*expired Visas or Passports are not accepted*).
4. Photocopy of Parent's or guardian's Identity Card.
5. Proof of your home address: latest copy within 2 months of application date (e.g. electricity bill, water bill etc.)

Yours sincerely,



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Ng Sui Lan  
Headmistress

**Remark: Loss of library card**

The loss of a library card must be reported in person at any public library. Library card holders may, however, first report the loss by telephone to the Hong Kong Public Libraries in order to prevent unauthorised use of the lost card.