

Islamic Primary School
2022-2023 School Arrangement

E/IC/SC/22/2
1st September 2022

Dear Parents,

Due to Coronavirus Disease 2019 (COVID-19), the Education Bureau (EDB) has announced that all schools (including kindergartens, primary schools, secondary schools, special schools and private schools offering non-formal curriculum) will continue to conduct half-day, face-to-face lessons this school year. Our school has the following arrangements:

1. School Start and Dismissal Time:

Class Level	Start Time	Dismissal Time
P.1-6	8:00a.m.	12:55p.m. Refer to point 2

Remarks:

- Students may have access to the school from 7:45(except arrivals from school buses).
- Parents must submit a leave application letter or message if a student is absent for special reasons. Parents need to ensure their child's homework is handed in to the school regularly.

2. Dismissal Arrangement:

Dismissal Way	Home Return Group	School Bus Teams, Students leave school on their own	Picked up by Parents Team
Dismissal Time	12:55p.m.	1:10p.m. leave school	1:05p.m. #Refer to (d)

Remarks:

- If it is necessary to change the way to return home, please advise the class teacher and the school bus driver by stating the reasons in detail in the student's handbook at least *one day in advance*.
- If there is an emergency and you must change the dismissal arrangement for some reason, please contact the class teacher promptly in order to avoid misunderstanding. Please talk to the class teacher directly. Leaving messages with office staff or teaching assistants is not recommended.
- Verbal changes to dismissal arrangements by students will not be accepted.
- For students being picked up by parents/guardians, parents need to wear a mask before entering our school(including the basketball court).

3. Prevention of Coronavirus Measures

3.1 All teachers, school staff and students are required to complete a regular rapid-antigen test (RAT) each day before returning to school. RAT should be conducted in the morning and only those with a negative result are allowed to return to schools for work/lessons. Parents must fill in the "Rapid Antigen Test Record Sheet" in the handbook and sign it after receiving the RAT negative result. Students testing positive should not return to school and inform the school of their positive results as soon as possible and stay at home. They should also report to the Department of Health as soon as possible and within 24 hours via the "Declaration System for individuals tested positive for COVID-19 using Rapid Antigen Test" (<https://www.chp.gov.hk/ratp/>). Schools are required to collect positive results under RAT of all teachers, school staff and students and report the positive cases to the Centre for Health

Protection before 10:00 a.m. daily. If a test cannot be completed on time, the concerned student cannot have lessons. The school should inform the concerned parents to arrange for the students' departure as soon as possible. Students who take the school bus must show the "Rapid Antigen Test Record Sheet" of the day to the nanny when boarding the school bus. If the relevant record is not presented, the student cannot board the bus, and parents are requested to arrange the student to go home as soon as possible. According to the guidance of the Education Bureau, for those who have recovered from COVID-19, they do not need to undergo testing within 3 months from the date of recovery (except those with symptoms). If a student has been diagnosed with COVID-19, parents must notify the school with proof for the school to make the appropriate arrangements.

3.2 If a staff or student is a "person subject to compulsory testing" under the regulation, the staff or student concerned must undergo a COVID-19 test (including multiple tests as required by the testing notice) during the specified period according to the testing notice (including the compulsory testing notices of restricted areas). They must follow the testing notices to undergo nucleic acid tests. While awaiting the results, the staff or students should undergo RAT. If the RAT result is negative, they can return to schools for work or study (including the day of testing). Schools must require the staff or student concerned to present related proof (for example, SMS in mobile phones or laboratory testing reports, or photos of RAT results). If a school notices any person contravening the Regulation and returns to the school, it should prohibit the related person from entering the school premises, remind him/her to undergo COVID-19 test as soon as possible, and report the case to a law enforcement office.

3.3 In order to protect the health of students on campus, the guidelines require that all teaching and non-teaching staff, service providers and visitors (including parents and guests participating in graduation ceremonies) must comply with the requirements of the "vaccine passport" before entering the campus. The guidance states: 'The government announced on 20 March 2022 the adjustment of the vaccination requirements for the "Vaccine Pass" (including receiving the third dose of vaccination) to further encourage members of the public to receive vaccination as early as possible.' Parents can also refer to the CHP's "Vaccine Pass" vaccination schedule [Vaccine Pass ENG T1 0505 1600 \(coronavirus.gov.hk\)](https://www.coronavirus.gov.hk/Vaccine-Pass-ENG-T1-0505-1600). School should not allow persons with "Red Code" to enter the school. Anyone with an "Amber Code" is not allowed to enter the school premises as a visitor.



3.4 If students return to Hong Kong from the Mainland China or overseas, please contact the school first.

3.5 Drinking fountains and the vending machine will be temporarily closed. Students should bring enough water to school.

3.6 We are mindful of the rapidly changing nature of the COVID-19 pandemic and our schools will act according to the latest developments. Parents should pay close attention to any latest announcements of our school as well as the EDB.

3.7 The school has alcohol hand rub in all classrooms and special rooms. If students are allergic to alcohol hand rub, they should prepare their own hand sanitizer.

4. Lesson Arrangement

School arranged lesson activities (including P.E., Music and Visual Arts, etc.) are according to the guidelines of the Centre for Health Protection and the Education Bureau. If parents have any enquiries about the arrangements, please contact the class teacher.

[Health Protection Measures for Schools \(E\).pdf \(edb.gov.hk\)](#)



5. Recess

If students need to eat or drink, they should wash their hands, take off their mask, and put it in a case. Students need to stay in their seats for eating. Students must not share food.

6. School Campus Cleansing and Hygiene

6.1 Our school has hired an outsourcing service for atomized disinfection of our school campus regularly.

6.2 In order to clean our school efficiently, students must clear their desks and drawers every day before leaving school. Students should take stationery, books and all their own belongings home. Do not leave anything in the classroom.

6.3 We will maintain the environmental hygiene of our school premises as far as we can to safeguard the health of our students. We hope that, after class resumption, students can return to the school and enjoy their learning in a safe environment.

6.4 We have urged all staff members, including the janitors, school bus drivers, nanny and nanny van drivers to step up precautionary measures to maintain personal hygiene and environmental hygiene of the school. We will also request all staff who have contact with students, including drivers and workers of school buses and nanny vans, to take their temperature before going to school. If they have a fever, they will not come to the school.

7. Cooperation with Parents

Cooperation from parents and students is important for us to maintain a clean and safe environment. We call on your support to step up environmental hygiene in the household, and, on top of that, implement the following measures strictly:

7.1 Pay attention to the health condition of your child. S/he should stay away from school and see a doctor immediately if symptoms, especially fever, are detected.

7.2 Take your child's temperature before he/she goes to school every day. Fill in the record form in the handbook and sign your name on it. Your child should return the completed form to us daily.

7.3 To prevent infection, please ask your child to wear a mask (also applicable when taking school buses, nanny vans or other transportations) and bring a spare mask, tissue paper and alcohol hand rub (if needed) to school every day.

7.4 Portable air purifiers or goggles should be simple. Students should put a name tab on them and keep them properly to themselves.

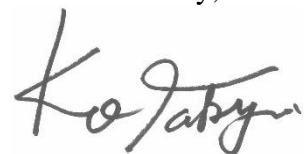
7.5 You are requested to notify our school at 2450-2270 immediately in case of any of the following situations, to facilitate our prompt action in taking contingency measures and informing the EDB:

(a) Your child has been confirmed infection of COVID-19; or

(b) Your child has been classified as "close contact of an infected person" with COVID-19*

Parents and students should always pay attention to the latest news about the epidemic situation, for details, please refer to the news and notices from the Centre for Health Protection(Website : <https://www.chp.gov.hk/tc/index.html>) With the efforts of all, we hope we can get through the dark of the epidemic. The lives of teachers, students and parents will be back to normal and healthy soon!

Yours sincerely,



Ko Tak Yin
Headmistress