

Plan on Use of Capacity Enhancement Grant in 2018/19 School Year

Name of school : **Islamic Primary School**

No. of operating classes : **18**

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
Learning and Teaching	➤ To assist the School Librarian on matters related library set up and books cataloging ➤ To give support to teachers on preparing teaching materials	Recruit one assistant clerk and one part – time clerk ➤to render support to daily operation of the library ➤ to assist teachers to prepare teaching materials	➤ The operation of school library is smooth ➤ Teachers find teaching resources to cater for the students' needs	From Sept 2018 to August 2019	Salary of the assistant clerks and MPF Salary of the part – time assistant clerks	➤More than 80% of teachers give affirmative responses to the support staff's performance	➤Feedback from teachers ➤The appraisal of the clerk	Deputy Head & Senior teachers
	Support the needed students in learning	Recruit one teaching assistant : i · support the SEN in lessons ii · Provide after – school learning program for the Chinese students	i · Students (SEN) learn well in the lessons ii · Chinese students (P1 · P2) adapt to the EMI curriculum	From Sept 2018 to July 2019	Salary of the teaching assistant :	➤More than 80% of teachers give affirmative responses to her performance	➤Pupils' learning performance ➤The appraisal of the staff	Deputy Head & Senior teachers
Ethnic Education and religion Study for Muslim Students	➤ To enrich Muslim students' religious knowledge ➤To develop students' proper value and good behavior	Recruit one part-time Student Affairs Assistant (Imam) ➤to conduct Quran' classes at 9 th period and after school ➤to assist teachers once/twice a term in religious lessons	➤Teachers' workload in Religion education can be reduced. ➤Muslim students have more religious guidance. ➤ Students' discipline problem will be improved	From Sept 2018 to July 2019	➤1 Imam	➤ Students' religious knowledge is enriched ➤Students' value and behavior will be well developed	➤Feedback from teachers and students	Ms Lee Po Po
Whole person development	To stretch pupils' potentials, develop and promote their abilities in non-academic areas	To organize professional training courses for students by employing services and part-time tutors Training courses included: 1. Table-tennis Class A 2. English Drama Class 3. Hand Chime Class 4. African Drum Class 5. Pop Band Class	➤Pupils' potentials are developed ➤More professional advice can be given to pupils. ➤.Pupil can build up their self-esteem and preserve in their goals	From Oct. 2018 onwards for ten months	1.Table-tennis Coach fees: \$ 500.00 x 22 =\$11,000.00 2. Drama instructor fees: \$750x2x30=\$45,000 3. African Drum Coach fees: \$850x25=\$21,250 4.Hand Chime Coach fees: \$850x25=\$21,250 5.Pop Band Coach fees: \$700x23=\$16,100 Total Coach Fees: \$114,600	➤Pupils enjoy the training ➤Pupils' achievements in competition ➤Pupils can build up their self-esteem.	➤Observation ➤A survey on pupils' interest in table-tennis	PE teachers
Total : \$ 558,640.00								