

**Islamic Primary School(2021/2022 )**  
**Plan on Use of Capacity Enhancement Grant**

**No. of operating classes : 20**

Task Area	Major Area(s) of Concern	Strategies/ Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	People Responsible
<b>Learning and Teaching</b>	<ul style="list-style-type: none"> <li>➤ To give support to teachers on implementing e-learning teaching in lessons and preparing related teaching materials</li> <li>➤ To give support to teachers in lessons and support the needed junior students in learning.</li> <li>➤ To assist the School Librarian on matters related library set up and books cataloging and the reading activities.</li> </ul>	Recruit one IT assistant  Recruit one teaching assistant  Recruit one library assistant	<ul style="list-style-type: none"> <li>➤ Develop teachers's confidence in using IT in the classroom.</li> <li>➤ To render support to daily operation of the library.</li> <li>➤ The reading activities can be implemented more effectively</li> <li>➤ Facilitate P.1 &amp;P.2Students adapt to the school based curriculum</li> <li>➤ Students learn well in the lessons.</li> </ul>	From Sept 2021 to Aug 2022	Salary of the IT assistant with MPF  Salary of the teaching assistant with MPF  Salary of the library assistant with MPF	More than 80% of teachers give affirmative response to the support staff's performance	<ul style="list-style-type: none"> <li>➤ The appraisal of the staff</li> <li>➤ Feedback from teachers</li> </ul>	Deputy Head & Senior teachers
	<ul style="list-style-type: none"> <li>➤ Support teachers' administrative work and assist teachers to prepare teaching materials</li> </ul>	Recruit one clerical assistant	<ul style="list-style-type: none"> <li>➤ To reduce the workload of teachers, create space for teachers, and improve teaching effectiveness</li> </ul>	From Sept 2021 to Aug 2022	Salary of the teaching assistant with MPF	More than 80% of teachers give affirmative responses to her performance	<ul style="list-style-type: none"> <li>➤ The appraisal of the staff</li> <li>➤ Feedback from teachers</li> </ul>	
<b>Ethnic Education and religion Study for Muslim Students</b>	<ul style="list-style-type: none"> <li>➤ To enrich Muslim students' religious knowledge</li> <li>➤ To develop students' proper value and good behavior</li> </ul>	Recruit one part-time Student Affairs Assistant (Imam ) <ul style="list-style-type: none"> <li>➤ to conduct Quran' classes at 9<sup>th</sup> period and after school</li> <li>➤ to assist teachers once/twice a term in religious lessons</li> </ul>	<ul style="list-style-type: none"> <li>➤ Teachers' workload in Religion education can be reduced.</li> <li>➤ Muslim students have more religious guidance.</li> <li>➤ Students' discipline problem will be improved</li> </ul>	From Sept 2021 to July 2022	Salary of the Imam with MPF	<ul style="list-style-type: none"> <li>➤ Students' religious knowledge is enriched</li> <li>➤ Students' value and behavior will be well developed</li> </ul>	<ul style="list-style-type: none"> <li>➤ Feedback from teachers and students</li> </ul>	Ms Lee Po Po
Total : \$ 794,640.00								