

**Islamic Primary School**  
**NOTICE**  
**Application for Relief Grant**

Dear Parents,

We have been informed by the Buddhist Compassion Relief Tzu-Chi Foundation Hong Kong Limited (Tzu-Chi Foundation), that a relief grant is available. If your family fulfills the criteria set by the Tzu-Chi Foundation, you can complete the Reply Slip attached and return it to the class teacher. Class teachers will provide you with an application and give it to your children to bring home. You may fill in the form together with relevant copies of salary statements, tax bills or certificates of self employment, etc. and hand them back to the class teacher on or before 31<sup>st</sup> May, 2018 (Thursday).

**A) Types of Subsidies:**

(As determined by the sponsor)

- 1) After an application is approved, \$1800 is available as a scholarship
- 2) Other grants for lunch, school uniforms, Discipline Group uniforms, textbooks, or extra-curricular activities will be organized by the school.
- 3) If after the home visit the sponsor determines there are emergency needs, then they will provide subsidies on a case by case basis.

**B) Eligibility**

- 1) Your family **has not received** comprehensive social security assistance from government.
- 2) Your **whole** family must live in Hong Kong.
- 3) Your **total family income** is within the following ranges:

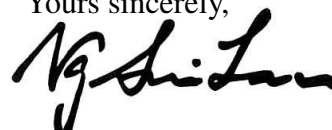
Total family members	Total family income (own private property, no need to pay rent)	Total family income (live in public housing and pay rent)	Total family income (are not living in public housing and need to pay rent or apartment installment)
2 persons	\$9812	\$9812	\$14112
3 persons	\$14553	\$14553	\$19414
4 persons	\$18480	\$18480	\$23041
5 persons	\$22817	\$22817	\$28163
6 persons	\$26347	\$26347	\$31904
7 persons or more	\$30095	\$30095	\$35343

- 4) Applicants must provide **proof of salary (latest four months or more)** with the employee's stamp and signature, a copy of their tax declaration form, or, a self-employed testimonial, to determine eligibility.
- 5) Applicants should be willing to allow a **home visit** conducted by the Tzu-Chi Foundation for verification.
- 6) Successful student scholarship applicants **must also attend a scholarship presentation ceremony** organized by the Tzu-Chi Foundation, accompanied by parents. **Failure to attend this ceremony may result in the scholarship not being awarded.**

**C) Other Important Remarks**

- 1) All assessments and approvals of applications and grants are conducted by Tzu-Chi Foundation, not the school.
- 2) The duties of the school are only to distribute and collect the application forms and submissions to the Tzu-Chi Foundation.
- 3) **It is the responsibilities of parents alone** to fill in the application forms and provide all relevant supporting documents or materials for application to the school.
- 4) If the application information written by parents is inaccurate or insufficient in anyway such as to cause the application to be rejected, then it is understood that the school admits no liability.
- 5) Please hand in the application forms and other relevant documents on or before 31<sup>st</sup> May, 2018 (Thursday) **to the school. Any late submissions will not be received or handled by the school.**

Yours sincerely,



Ng Sui Lan  
Headmistress

**Reply Slip**  
**Application for Relief Grant**

(E/IC/SC/17/150)

Dear Headmistress,

I \*  **will**  
 **will not** apply for the relief grant provided by Tzu-Chi Foundation.

Parent's Signature: \_\_\_\_\_

Parent's Name : \_\_\_\_\_

Student's Name: \_\_\_\_\_ Class : \_\_\_\_\_

Date: \_\_\_\_\_

\* Please ✓ the appropriate box.

**If your family receives comprehensive social security assistance from government or does not fulfill any of the requirements mentioned in the aforementioned notice, you are not qualified to apply for the grant.**