

ISLAMIC PRIMARY SCHOOL
Islamic Primary School Parent-Teacher Association –PTA (2018-2020)
(The 12th Parents’ Member Committee Election)

E/IC/SC/18/36
11th September, 2018

Dear Parents,

The **Parent-Teacher Association** (PTA) of Islamic Primary School plays a very important role in our school, for example: organizing a lot of activities such as the Parent-Child Picnic, Parents Workshop and PTA Outing, etc. **You are cordially invited to nominate yourself as a candidate to serve the PTA.** Kindly complete the Reply Slip attached and return it to the respective class teacher at your earliest convenience.

For your reference, the duty of PTA committee member is to act as a communication bridge between the school and parents. To function effectively, the committee members attend at least two meetings every year.

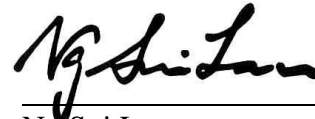
Deadline for nomination: 14th September, 2018

Your support is very necessary to make the Parent-Teacher Association successful. Should you have any questions, please feel free to make contact with Ms. Kwok Wing Ha or Mr. Cheung

If you are interested in nominating yourself, please attach a passport size photo for the purpose of making the ballot (*kindly write your name, your child’s name and class at the back of the photo*).

Thank you very much for your attention.

Yours sincerely,



Ng Sui Lan
Headmistress

Reply Slip (E/IC/SC/18/36)
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(The 12th Parents’ Member Committee Election)
(To be completed by parents)

I * *would / would not like* to nominate myself as a candidate for the position of Committee Member of the PTA(2018-20).

Signature of Parent: _____

Name of Parent: _____
(Please write in block letters)

Contact Number: _____

Student’s Name: _____ ()

Date: _____

**Please delete as appropriate*