

**ISLAMIC PRIMARY SCHOOL**  
**NOTICE**  
**Parent-Teacher Association (2018-20) Annual Meeting**

E/IC/SC/18/72  
2<sup>nd</sup> November, 2018

Dear Parents,

The annual meeting of the Parent-Teacher Association will be held on **15<sup>th</sup> November, 2018 (Thursday), from 1:30 p.m.-3:30 p.m. in our school hall.**

The Parent-Teacher Association of Islamic Primary School provides a channel for parents and the school to exchange opinions. The PTA also helps parents better understand children's needs through parental education. Before the meeting(1:30-2:00), we will organize a talk for parents about, "Happy Family," a positive approach to parenting. During the meeting, we will review this year's upcoming PTA activities for this year. We will also hold workshops, share parents' ideas, as well as make suggestions and plans.

All parents are encouraged to attend the meeting. After the meeting, you can pick up your child after school, **but all the after-school activities and remedial classes will take place as normal on that day.**

Please fill in the form provided below and ask your child to return it to the class teacher.

Thank you very much for your attention.

Yours sincerely,



Ng Sui Lan  
Headmistress

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**Reply Slip**  
**Parent-Teacher Association (2018-20) Annual Meeting**

E/IC/SC/18/72

Dear Headmistress,

I *\*will / will not* attend the Annual PTA meeting on **15<sup>th</sup> November, 2018 ( Thursday).**  
*(\*Please delete as appropriate.)*

I will pick up my child \_\_\_\_\_ (Class: \_\_\_\_\_) after the meeting.

My child will go home as per the usual dismissal arrangement after the meeting.

*(Please put a ✓ in the appropriate box.)*

Parent's Signature : \_\_\_\_\_

Parent's Name : \_\_\_\_\_

Student's Name: \_\_\_\_\_ Class : \_\_\_\_\_ ( )

Date : \_\_\_\_\_