

ISLAMIC PRIMARY SCHOOL
NOTICE
Use of Photographic Images of Students and CCTV System
(Privacy Ordinance)

E/IC/SC/20/10
3rd September, 2020

Dear Parents,

We are now required by law to obtain parental permission in order to use pictures, student works and information of children in any publication. This includes the school website, school news, school newsletters, school banners and posters. Please fill in the following consent form and sign below.

In order to strengthen school security and children's safety, there is a system of 24-hour CCTV in our school campus. The video recording of CCTV is regularly deleted and is only examined, obtained, managed by the authorized persons to ensure privacy protection.

Thank you for your attention.

Yours sincerely,



Ng Sui Lan
Headmistress



Reply Slip
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Dear Headmistress,

I acknowledge the use of CCTV on the school campus.

I * **allow / do not allow** Islamic Primary School to use photos, work, or the name of my child in school publications, on the school website, or on school banners or posters.

Parent's Signature: _____

Parent's Name: _____

Student's Name: _____ Class: _____

Date: _____

* Please delete as appropriate.