

**ISLAMIC PRIMARY SCHOOL**  
**NOTICE**  
**P.1-P.6 Parent-teacher Meetings**

E/IC/SC/23/33  
11<sup>th</sup> September 2023

Dear Parents,

On the 23<sup>rd</sup> of September (Saturday), P.1-P.6 parent-teacher meetings are planned to allow class teachers to review student's learning progress with parents. The meeting is part of our school's effort to build a strong partnership between parents and teachers. This partnership is expected to improve student learning effectiveness, both at home and at school. Through the sharing sessions with parents, class teachers and major subject teachers will describe the learning process and how students can enjoy their school life. Details are as follows:

Time	Class	Format of meeting	Content
9:00-10:00	1A, 1B, 2A, 2B, 2C	Parent-teacher meetings (Group meeting)	1. Introducing the school major concerns, school curriculum and home- school cooperation. 2. Class teacher briefing on student learning at school. 3. Information on secondary school admission (for P.5 and P.6 students' parents only)
10:15-11:15	4A, 4B, 4C, 5A, 5B, 5C, 5D		
11:30-12:30	3A, 3B, 3C, 6A, 6B, 6C		

Note:

1. This is a parent-teacher meeting, only parents / guardians of our school's students are invited. Parents should not bring their children along with them.
2. When Tropical Cyclone Signal No.8 or Black/Red Rainstorm Warning Signal is in force 2 hours before the start time of the event, the event will be postponed. Our school will inform parents the latest arrangement as soon as possible.
3. Please contact your child's class teacher for enquires.

Yours sincerely,



Ko Tak Yin  
Headmistress



**Reply Slip**  
**P.1-P.6 Parent-Teacher Meetings**

E/IC/SC/23/33

Dear Headmistress,

I **\* will / will not** join the Parent-Teacher meetings.

The reason you will not join is :

- I am busy.  
 other reason : \_\_\_\_\_

Parent's signature: \_\_\_\_\_

Student's name: \_\_\_\_\_ ( ) Class: \_\_\_\_\_

Date: \_\_\_\_\_

\* Delete as appropriate.