

**ISLAMIC PRIMARY SCHOOL**  
**NOTICE**  
**Parents' Day (P.2-6)**

E/IC/SC/23/95b  
10<sup>th</sup> January, 2024

Dear Parents,

*Parents' Day will be held on 2<sup>nd</sup> February, 2024(Friday).* Parents' day provides parents, pupils and teachers a chance to communicate. First term academic reports will be distributed on that day. There will be no classes and *pupils should either do revision at home or accompany parents to meet their class teacher according to the time slot assigned below. Pupils should wear their school uniform.*

Appointment Time	See the ✓
8:30-8:35	
8:35-8:40	
8:45-8:50	
8:50-8:55	
9:00-9:05	
9:05-9:10	
9:15-9:20	
9:20-9:25	

Appointment Time	See the ✓
9:30-9:35	
9:35-9:40	
9:45-9:50	
9:50-9:55	
10:00-10:05	
10:05-10:10	
10:15-10:20	
10:20-10:25	

Appointment Time	See the ✓
10:30-10:35	
10:35-10:40	
10:45-10:50	
10:50-10:55	
11:00-11:05	
11:05-11:10	
11:15-11:20	
11:20-11:25	

Yours sincerely,



Ko Tak Yin  
Headmistress

Remarks:

- (1) Pictures and samples of pupils' school work and projects will be displayed on the ground floor. **Educational booths will be set up for parents to visit.** In addition, *the English Room located on 5<sup>th</sup> floor(Rm.507) will be open for all parents to visit.*
- (2) To facilitate management and avoid over-crowding, please attend the appointment punctually.
- (3) Academic reports must be signed by parent. Academic reports will be distributed on 5<sup>th</sup> February, 2024 to those parents who have not attended Parents' Day.

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**Reply Slip**  
**Parents' Day (P.2-6)**

(E/IC/SC/23/95b)

Dear Headmistress,

- I **will** attend Parents' Day held on **2<sup>nd</sup> February, 2024(Friday)**.
- I **will not** attend Parents' Day held on **2<sup>nd</sup> February, 2024(Friday)**. I would like to talk to the class teacher on \_\_\_\_\_(date) \_\_\_\_\_(time) at my mobile no. \_\_\_\_\_.

Parent's signature: \_\_\_\_\_

Student's name: \_\_\_\_\_ Class: \_\_\_\_\_

Date: \_\_\_\_\_

\* Please tick the appropriate box.